# HARGRAVE AND HUXLEY PARISH COUNCIL

## Action Plan 2027-28

| | Issue | Action | Lead | Resource Implications | Timescales |
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| **Crime & Community Safety** | | | | | |
| 1. | Speeding through the village. | Monitor using SID and liaise with PCSO. | All Parish Councillors | NIL | Regular and frequent monitoring |
| 2. | Fly Tipping | Report to CWaC | Clerk | NIL | As and when required |
| **Events & Activities** | | | | | |
| 3. | Remembrance | Poppy Wreath | L Sackett | £23 Purchase of Poppy Wreath | October-November |
| 4. | Community Cleanup Events | Maintain twice yearly cleanup events | C Nicholls | NIL | April & Oct |
| **Communication** | | | | | |
| 5. | Communication of Parish Council activities | Include information about Parish Council meetings, vacancies and other important information in Down Our Way<br><br>Establish a Parish Council Facebook site and post items and link with the Hargrave and Huxley Facebook site.<br><br>PC Website | C Nicholls<br><br>C Nicholls<br><br>Clerk | NIL<br><br>NIL<br><br>£260 | Monthly<br><br>As required<br><br>Monthly |
| 6. | Parish Meeting | Organise Annual Parish Meeting to allow groups within the Parish to report activities that have been carried out to the Parish Council | Chair/Clerk | NIL | March |
| 7. | Community Engagement Opportunities | Improve Community Engagement via village events and 'Down our Way'. | Parish Councillors | NIL | Bi-monthly |
| 8. | Meet the Team | Include on the PC website Parish Councillor contact details and information. | C Nicholls/ Clerk/ All Parish Councillors | NIL | Update as required. |
| **Environment** | | | | | |

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| 9. | Hedges | Monitor and report any overgrown hedges | All Councillors & Residents | NIL | Review ½ yearly (March & Sept) |
| 10. | Street Furniture | Undertake Audit of all PC Street Furniture Assets and establish and maintenance requirements | S Martin/ M Pilkington | £150 | Review ½ yearly (March & Sept) |
| 11. | Volunteer Events | Organise volunteer events to encourage the community to get in volved with improving the area they live in and create a feeling of pride within the villages. | Parish Councillors | NIL | Ad hoc, as required |
| 12. | Bulb Planting | Undertake rolling program of planting daffodils, tulips, snowdrops, bluebells etc around the Parish | All Councillors | £202 | Annually |
| **Planning, Enforcement & Neighbourhood Plan** | | | | | |
| 11. | Neighbourhood Plan | Review every five years and or when CWaC's Local Plan is revised | Cllr Sackett, Nicholls & Jones | NIL | Ongoing. |
| 12. | Planning Applications | Review all planning applications against neighbourhood plan and circulate suggested response around Parish Council for approval. | All Councillors /Clerk | NIL | As and when required. |
| 13. | Enforcement Issues | Report Enforcement Issues brought to the Parish Council's attention to CWaC and monitor. | All Councillors /Clerk | NIL | As and when required. |
| **Highways** | | | | | |
| 14. | Traffic Speed Calming | Investigate traffic calming measures with CWaC and the Police. | All Councillors | To be agreed. | On-going |
| 15. | Potholes and Highways/signs Damage | Report all potholes and highways/signs damage issues brought to the parish council's attention to CWaC and monitor. | Councillors /Clerk | NIL | As and when required. |
| 16. | Gullies, Gutters, Grid & Ditches | Monitor and report any blocked gullies, gutters, grids & Ditches | All Councillors & Residents | NIL | Bi-monthly review |
| 17. | Highways Weeding | - Report all highways weeding issues | Councillors /Clerk | NIL | As and when required. |

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| | | brought to the parish council's attention to CWaC and monitor.<br>- Work with external company to ensure the weeding along the Huxley Lane footpath is maintained and kept to a minimum. | | £945 | Quarterly weedkilling and annual brushing. |
| **Public Rights of Way** | | | | | |
| 18. | Footpath Accessibility | - Report all footpath accessibility issues brought to the parish council's attention to CWaC and monitor. | M Pilkington /Clerk | NIL | As and when required. |
| 19. | Maintenance /replacement of stiles | - Report all stile damage issues brought to the parish council's attention to CWaC and monitor.<br>- Identify Public Rights of Way paths that may benefit from the installation of kissing gates, but due to maintenance they do not require replacing by CWaC and liaise with landowners to support the installation to make footpaths more accessible for all | M Pilkington /Clerk<br><br>Parish Council | NIL<br><br>£3,039 | As and when required.<br><br>As and when required |
| **Community Resources** | | | | | |
| 20. | Grants | - Advertise Grants available through Down our Way.<br>- Bring completed full grant applications to Parish Council for approval.<br>- Pay out grants<br>- Obtain from Grant awardees evidence that the grants awarded have been deployed appropriately. | C Nicholls<br><br>Clerk/ Councillors<br><br>Clerk<br>Clerk | £1000 | September 26<br><br>January 27<br><br>May 27<br>December 27 |

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| **Training** | | | | | |
| 21. | Training | Identify training needs of Clerk & Parish Councillors:-<br>Planning Training<br>- by other PC or Clerk<br>- CWaC Planning Department.<br>- Neighbourhood Development Update Training | Councillors/ Clerk | £190 | |